

Request for college mid-semester grades

Name: _____

Date: _____

College: _____

In order to give your application the fullest and fairest possible consideration we require the mid-semester grades for your courses in progress. Actual letter grades are required, not simply Pass/Fail or Satisfactory/Unsatisfactory.

Please submit either of the following:

1. A photocopy or e-mail of your mid-semester grade report.
or
2. Mail / fax this form with the information and necessary signatures listed below:

List all courses in progress for the current semester

Student's Signature

Date

Mail this form to:

fax to:

e-mail to:

admissions@cortland.edu

SUNY Cortland
Admissions Office
PO Box 2000
Cortland, NY 13045

A decision on your application will not be made until this information is received. The information listed on this page will be compared with your final official transcript due in our office no later than one week before the beginning of the semester. Any deliberate falsification or omission of application data may result in withdrawal of admission or dismissal from the college.